

Propertyscouts Tenants Application Form

Please note: this is an application form to assess your suitability as a tenant, and is not a tenancy agreement. This application must be accompanied by a copy of the applicant's driver's license or passport. If there is more than one applicant, an additional Application Form is required for each applicant.

FAX: 03 479 0988
Phone: 03 477 9228

Rental Property Address:		
Tenancy start date:		Length of Tenancy:
Surname:		First names:
Date of birth:		Email:
Driver's License #:		Passport #:
Home Phone:	Mobile:	Business:
Current Address:		
Current rent per week: \$		Length of Time there:
Agent/Landlord Name:		Phone:
Reason for Moving:		
Previous Address:		Length of Time there:
Agent/Landlord Name:		Phone:
Reason for Moving:		
Current Employer**:		Supervisor: Phone:
Your Position:		Length of Employment:
Net Weekly Income:		Full time or Part time? (Circle one)
Number of Occupants living with you:		Children's ages (if any):
Pets: Y / N Specify:		
Smoker: Y / N Please note: smoking is not permitted in any of our rental properties		
In Case of Emergency/Next of Kin (not to be living with you) *** refer over leaf		
Name:		Relationship:
Address:		Phone:
Please list two non-relative References below		
1. Reference Name:		Phone:
2. Reference Name:		Phone:
How did you hear about Propertyscouts? (circle one)		
Trade me University Bulletin For Rent Sign Store Front Referral Website Other_____		

PLEASE TURN OVER >>>>>

I consent to:

My referees being contacted to confirm my suitability for this rental property

Propertyscouts Ltd sharing information on this application form with the land owner of the property applied for, or any other suitable property Propertyscouts Ltd feel may suit me.

Propertyscouts Ltd performing a financial credit check to determine my suitability as a tenant.

Should I be accepted in my application I agree to:

Pay any cost of damage to the rental property and any costs involving collection of rent arrears.

Pay **one weeks rent** and a bond of **not less than three weeks rent**, four weeks bond for furnished properties. PRIOR to the start of the tenancy.

** I understand and consent that in the event legal documents are required to be served on me, my place of employment may be used as an address for service.

***I agree that if Propertyscouts Ltd is unable to make contact with me, the name and address supplied "in case of emergency" shall be a contact address.

Signed:..... Date:.....

For the purpose of the Privacy Act 1993

- This application form collects personal information about you.
- This information is required to:
 - Assess your eligibility as a tenant: and
 - Collect information which would be provided to a Tenant Default database or credit bureau if you enter into a Tenancy agreement and fail to comply with the terms of that agreement. (A Tenant default database records the names of persons who have been found to breach a Tenancy Agreement or the Residential Tenancies Act 1986 by the Tenancy Tribunal).
- The information in this Tenant Application form will, if you enter into a Tenancy Agreement with us, be held on a database and used by us and by the owner of the rented property.
- The information will also be made available to credit bureau or Tenant default databases.
- If you do not supply all the information in this form, you may not be considered as a tenant for any of the properties that we administer.
- You have the right to see the information held about you by any credit bureau or Tenant database and to correct it in accordance with the Privacy Act